

**SHELBY COUNTY BOARD OF COMMISSIONERS  
AGENDA ROUTE SHEET**

Referred to Commission Committee Law Enforcement

For Commission Action on: 11/9/09

A RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$1,329,903.00 FOR PROCURING VEHICLES FOR THE SHELBY COUNTY SHERIFF'S OFFICE FLEET AND THIS ITEM REQUIRES THE EXPENDITURE OF COUNTY GENERAL FUNDS IN THE AMOUNT OF \$1,061,067.00 AND SHERIFF'S OFFICE NARCOTICS FUNDS IN THE AMOUNT OF \$268,836.00, FOR A TOTAL OF \$1,329,903.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

**CHECK ALL THAT APPLY BELOW:**

\_\_\_\_\_ This Action does NOT require expenditure of funds.

\_\_\_X\_\_\_ This Item requires/approves expenditure of funds as follows (complete all that apply):

County General Funds: \$1,061,067.00: County CIP Funds: \$\_\_\_\_\_

State Grant Funds: \$\_\_\_\_\_: State Gas Tax Funds: \$\_\_\_\_\_

Federal Grant Funds: \$\_\_\_\_\_

Other funds (Specify source and amount): \$268,836 (Sheriff's Narcotics Funds-State)

Other pass-thru funds (Specify source and amount): \$ \_\_\_\_\_

**Originating Department:** Shelby County Sheriff's Office

**APPROVAL:**

Dept. Head: Kim Hackney 901-545-5772 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Elected Official: Mark H. Luttrell, Jr. 901-545-5503 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Division Director: Harvey Kennedy 901-545-5505 \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

CIP – A&F Director: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Finance Dept.: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

County Attorney: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

CAO/Mayor: \_\_\_\_\_ \ \_\_\_\_\_ \ \_\_\_\_\_  
(Type your name & phone #.) (Initials) (Date)

Item # \_\_\_\_\_

Prepared by: Maurice D. Denbow III

Approved by: \_\_\_\_\_  
County Attorney

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RESOLUTION APPROVING THE EXPENDITURE OF FUNDS IN THE AMOUNT OF \$1,329,903.00 FOR PROCURING VEHICLES FOR THE SHELBY COUNTY SHERIFF'S OFFICE FLEET AND THIS ITEM REQUIRES THE EXPENDITURE OF COUNTY GENERAL FUNDS IN THE AMOUNT OF \$1,061,067.00 AND SHERIFF'S OFFICE NARCOTICS FUNDS IN THE AMOUNT OF \$268,836.00, FOR A TOTAL OF \$1,329,903.00. SPONSORED BY COMMISSIONER SIDNEY CHISM.

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WHEREAS, The Shelby County Sheriff's Office, in its annual replacement review, identified a number of vehicles in need of replacement within the Sheriff's Office fleet; and

WHEREAS, On October 6, 2009, the Shelby County Purchasing Department, on behalf of the Sheriff's Office, received five (5) sealed bids in response to SBI-000015 for pursuit, non-pursuit, and support vehicles; and

WHEREAS, The recommended suppliers listed on Exhibit A, which is attached and incorporated as if fully set forth herein, represents the best applicable or lowest bids by vehicle; and

WHEREAS, The funds for the purchase of vehicles are available in the FY 2010 Operating Budget accounts 031-610202-7006, 031-610202-7007 and 091-620403-7006.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE, That funds in the amount of \$1,329,903.00 for the procurement of fleet vehicles for the Shelby County Sheriff's Office is hereby approved.

BE IT FURTHER RESOLVED, That funds in the amount of \$887,824.00 are hereby appropriated from the FY 2010 Operating Budget account 031-610202-7006 (Passenger Vehicles), \$173,243.00 from the FY 2010 Operating Budget account 031-610202-7007 (Utility/Other Vehicles) and \$268,836.00 from FY 2010 Operating Budget account 091-620403-7006 (Passenger Vehicles) for the purchase of vehicles from the vendors as set forth in Exhibit A.

BE IT FURTHER RESOLVED, That the County Mayor is hereby authorized to execute any and all documents necessary to comply with the intent of this resolution.

BE IT FURTHER RESOLVED, That the County Mayor and the Director of Administration and Finance be and are hereby authorized to issue their warrant or warrants in amounts not to exceed \$1,329,903.00 for purchases as outlined herein to procure vehicles for the Shelby County Sheriff's Office and to take proper credit in their accounting therefore.

\_\_\_\_\_  
Acting Shelby County Mayor

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of County Commission

ADOPTED: \_\_\_\_\_

## SUMMARY SHEET

### **I. DESCRIPTION OF ITEM:**

In its annual replacement review, the Sheriff's Office identified a number of pursuit, non-pursuit, and support vehicles in need of replacement this fiscal year. Replacements are based on mileage, performance and maintenance requirements.

The Sheriff's Office requested bids for nine (9) different types of vehicles. The Purchasing Department requested sealed bids via internet posting and received responses from five (5) different vendors. Recommendations are based on the needs of the requesting department and the best and lowest bids meeting those needs.

### **II. SOURCE AND AMOUNT OF FUNDING:**

A. **Amount Expended / Budget Line-Item:** Funds are available in the FY 2010 Operating Budget within the following accounts:

031-610202-7006 (Passenger Vehicles)	\$ 887,824.00
031-610202-7007 (Utility/Other Vehicles)	\$ 173,243.00
091-620403-7006 (Passenger Vehicles)	\$ 268,836.00

B. **All Costs (Direct/Indirect):** Direct costs are reflected on Exhibit A.

C. **Additional or Subsequent Obligations:** None

### **CONTRACT ITEMS:**

Sealed Bid #SBI-00015 dated October 6, 2009.

### **III. ADDITIONAL INFORMATION RELEVANT TO APPROVAL OF THIS ITEM:**